

SENATE NOMINATING COMMITTEE (SNC)

TERMS OF REFERENCE

PURPOSE

The purpose of the Senate Nominating Committee is to oversee the nomination of Senate Officers and Senate Standing Committees members.

COMMITTEE MEMBERSHIP

1. Elected Voting Members

1 member from each Faculty, except the Faculty of Graduate Studies, no fewer than 3 of whom shall be Elected Academic Unit Senators, as nominated by the Senate Planning and Governance Committee for three-year staggered terms.

2. Student Voting Members

1 student appointed by the Dalhousie Student Union.

3. Chair

The Chair shall be elected from among the Committee members for a one-year term at the commencement of each academic year.

RESPONSIBILITIES

The Senate Nominating Committee is responsible for the following:

1. Nomination of Senate Officers

- a) Developing procedures for the nomination of Senate Officers and recommending to Senate the adoption of same;
- b) Making nominations for Senate Officers to Senate in accordance with Section 3.2 of the Senate Constitution; and
- c) Making recommendations for temporary replacement for Senate Officer vacancies and leaves in accordance with Section 3.2 of the Senate Constitution; and

- d) making recommendations for re-appointment of Senate Officers to Senate in accordance with Section 3.2 of the Senate Constitution.

2. **Nomination of Senate Standing Committees**

- a) Developing procedures for the nomination of Elected Voting members of Senate Standing Committee members, and recommending to Senate the adoption of same;
- b) Making nominations for Elected Voting Members of Senate Standing Committees to Senate in accordance with Section 5.1(d) of the Senate Constitution; and
- c) Making temporary replacements where an Elected Voting Member of a Senate Standing Committee is absent for six months or less, in accordance with Section 5.1(f) of the Senate Constitution.

3. **Other tasks**

- a) Taking whatever action is required to fulfill the mandate of this Committee; and
- b) Executing other tasks as directed by Senate.