



PROVOST COMMITTEE BRIEFING DOCUMENT

For more information, please view the Provost Committee [Terms of Reference](#) and [Provost Committee Procedures](#). Submit completed briefing documents and VP Sponsor approved forms (maximum 2-3 pages), to Jacquelyn Langille (jacquelyn.langille@dal.ca).

Project Name: _____ Project Sponsor: _____

Project Contact(s) – who should attend the PC meeting and other senior leaders who should attend (as determined by the Sponsor and Chair):

Applicable Strategic Priorities:

Project Purpose:

Recommendation(s):

Background:

Issues:



Risks

Consultation Process/Plan including relationship with Board/Senate Committees

Resource Implications & Funding Plan:

Timeline:

List attachments/supplementary information: