

	LEGAL SERVICES POLICIES AND PROCEDURES	<i>Instruction Number:</i>
	<i>Subject:</i> Retainer of Legal Counsel	<i>Date Issued:</i> March 10, 2006
		<i>Date Revised:</i>
	<i>Issued by:</i> University Legal Counsel	<i>Approved by:</i> President

Purpose:

The purpose of this policy is to coordinate the retainer of lawyers outside the University, in order to maximize efficiencies in the provision of legal services, to manage potential conflicts of interest in law firm representation, and to ensure accurate reporting and accountability in relation to the University's legal liability.

